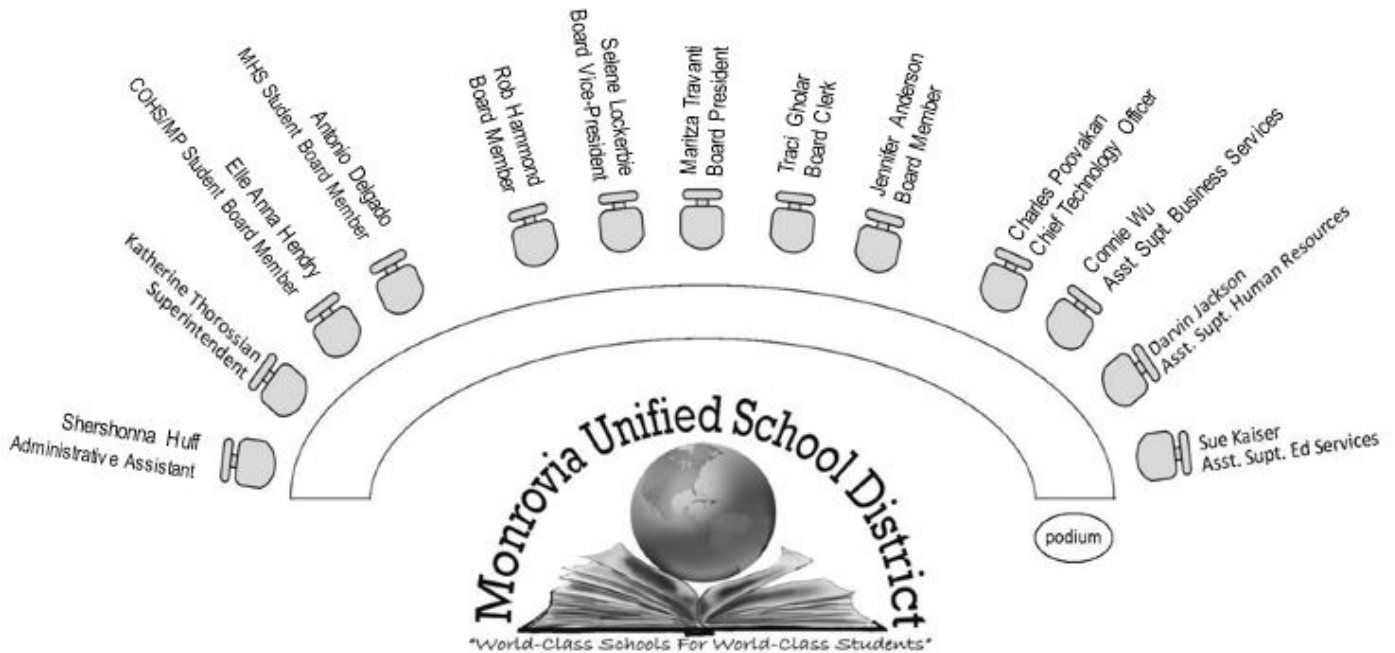




In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Superintendent's Office (626) 471-2010, twenty-four hours prior to the meeting so that reasonable arrangements can be made. The Administration Center Board Room is wheelchair accessible.



In accordance with a recent amendment to the Ralph M. Brown Act, public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Administration Office located at 325 E. Huntington Drive, Monrovia, Ca 91016, during regular business hours (8:00am to 4:00pm.)



**MONROVIA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

325 E. Huntington Drive Monrovia, California 91016

**BOARD OF EDUCATION CLOSED SESSION
Wednesday, February 10, 2021
6:00 p.m. - Virtual Zoom Meeting**

**BOARD OF EDUCATION OPEN SESSION
Wednesday, February 10, 2021
7:00 p.m. - Virtual Zoom Meeting**

CORONAVIRUS DISEASE (COVID-19) ADVISORY

In response to the COVID-19 pandemic, the Board of Education will be conducting its meetings virtually until further notice. This means that public access to the physical meeting will be eliminated; however, remote public participation is allowed and encouraged.

You may submit public comments via email before each meeting. Please send all public comments to publiccomments@monroviaschools.net, to be read during public comments. Lengthy public comments may be summarized in the interest of time.

If you would like to watch or listen to the meeting from home:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at www.foothillsmedia.org/MUSD

A. CONVENE BOARD OF EDUCATION OPEN SESSION MEETING (6:00 p.m.)

1. Call to Order
2. Public Comments for items on the Closed Session agenda

B. CONVENE BOARD OF EDUCATION CLOSED SESSION

1. Collective Bargaining Session (Government Code Section 54957.6) - for the purpose of discussing matters within the scope of representation and instructing its designated representatives for negotiations with the California School Employees Association (CSEA) and the Monrovia Teachers' Association (MTA).
2. Public Employee Discipline/Dismissal/Employment/Release(Government Code Section 54957) - Superintendent Search

C. ADJOURN BOARD OF EDUCATION CLOSED SESSION

D. RECONVENE REGULAR BOARD OF EDUCATION OPEN SESSION (7:00 p.m.)

1. Meeting called to order by presiding chairperson, _____ at _____ pm.

2. Pledge of Allegiance by Monroe ES

3. Roll Call:

Maritza Travanti, Board President _____ Katherine Thorossian, Superintendent _____
Selene Lockerbie, Board Vice-President _____ Sue Kaiser, Asst. Supt. Ed. Svcs. _____
Traci Gholar, Board Clerk _____ Darwin Jackson, Asst. Supt. HR _____
Jennifer Anderson, Board Member _____ Connie Wu, Asst. Supt. Bus. Svcs. _____
Rob Hammond, Board Member _____ Charles Poovakan, CTO _____
COHS/MP Student Board Member Elle Anne Hendry _____

4. Report on Closed Session held this date

E. ORDER OF BUSINESS

1. Board Agenda discussion/ presentation items, which could include input from representatives of agendized matters, may be moved up on the Agenda.

2. Approve the Minutes of the Regular Board of Education Mtg. on January 27, 2021.

Motion by _____, seconded by _____ Vote _____

Board Member Hammond____, Board Member Anderson____, Board Member Gholar____

Board Member Lockerbie____, Board President Travanti _____

BM Minutes - January 27, 2021

[BM Mins - 012721.pdf](#)

F. RECOGNITIONS AND COMMUNICATIONS

1. The Board of Education & the Chamber of Commerce would like to congratulate the following employees on being named **Monrovia Unified School District's "Employees of the Month"** for the month of **February**:

- **Nancy Kemp, Instructional Assistant - Clifton MS**
- **Nicholas Cardet, Teacher - Clifton MS**
- **Felicia Richardson, High School Registrar - MHS**
- **Kim Kirkendall, Teacher - MHS**

2. Board Member Reports
3. Student Board Member Report
4. Report from the Superintendent

G. PUBLIC COMMENTS - *The Board of Education encourages public participation, and invites you to share your views on school business.*

Please send all public comments to publiccomments@monroviaschools.net. You may indicate whether you wish to have your comment read during public comments, or if about an agenda item, during that item's place on the agenda. Please be sure to include your name, email, and best method of contact to reach you to follow-up.

1. Public Comments for items not on the Agenda - In compliance with the Brown Act, items not on the agenda legally cannot be discussed by the Board tonight. We welcome your input, but are limited to asking clarifying questions and gathering contact information. Items requiring Board discussion or action will have to be calendared for a future meeting, so that all interested parties may provide input.

2. Public Comments for items on the Open Session Agenda

H. INFORMATIONAL REPORTS AND PRESENTATIONS

1. TEACHING AND LEARNING PANDEMIC UPDATE. *(Dr. Katherine Thorossian, Superintendent)*. The Board of Education will receive the latest updates impacting education during the 2020-21 school year.

I. CONSENT AGENDA

Routine items of business placed on the consent agenda have been carefully screened by members of the staff and will be acted upon by the Board with one motion. Upon request of any person, an item on the consent agenda may be considered separately at its location on the meeting's agenda.

Consent Agenda Item(s) Pulled, if any: _____

Approval of Consent Agenda:

Motion by _____, seconded by _____ Vote _____

Board Member Hammond____, Board Member Anderson____, Board Member Gholar____

Board Member Lockerbie____, Board President Travanti_____

EDUCATIONAL SERVICES

1. 20/21-1078 - AMENDMENT TO CONTRACT WITH LOS ANGELES COUNTY OFFICE OF EDUCATION (LACOE) PROMISING LEARNERS PROJECT

The Board of Education is requested to approve an amendment to the contract with the Los Angeles County Office of Education (LACOE) Curriculum and Instructional Services Department to provide professional development trainings focused on Social Emotional Learning, Arts Integration and Implementation support. This amendment extends the terms of the contract through June 30, 2023.

[LACOE Promising Learners Project CIS.pdf](#)

[LACOE - Promising Learners Program 135756-A1 - 1 Yr to 3 Yr Amend.pdf](#)

BUSINESS SERVICES

2. 20/21-2082 - PURCHASE ORDERS AND PAYMENT OF BILLS

The Board of Education is requested to ratify purchase orders in the amount of \$520,069.54 issued October 30, 2020 through November 13, 2020, and payments in the amount of \$665,183.76 issued January 14, 2021 through January 26, 2021.

[BA Item 2082\(b-e\) Purchase Order Rpt 2-10-21.pdf](#)

3. 20/21-2085 - ACCEPTANCE OF GIFTS

The Board of Education is requested to accept the gifts as described in Acceptance of Gifts Report No. 2021-11.

[Acceptance of Gifts #2021-11 02-10-21.pdf](#)

4. 20/21-2086 - PROFESSIONAL SERVICE AGREEMENTS

The Board of Education is requested to approve the Professional Service Agreements report #8 for the Monrovia Unified School District.

[Professional Service Agmts #8.pdf](#)

HUMAN RESOURCES

5. 20/21-3040 - PERSONNEL ASSIGNMENTS

The Monrovia Unified School District Board of Education is requested to approve Personnel Assignments Report #12.

[2021-02-10 Personnel Report 12.pdf](#)

BOARD BUSINESS

6. 20/21-5045 - AMENDMENT TO CERTIFICATION OF SIGNATURES

The Board of Education is requested to approve an amendment to the Annual Certification of Signatures for the 2020-21 school year.

J. ACTION ITEMS (Non-Consent)

BUSINESS SERVICES – *Connie Wu, Asst. Superintendent of Business Services*

1. 20/21-2087 - MEMORANDUM OF UNDERSTANDING BETWEEN MONROVIA UNIFIED SCHOOL DISTRICT AND THE SECONDARY SCHOOL AFFILIATED TO GUANGZHOU UNIVERSITY FOR THE CALIFORNIA MONROVIA HIGH SCHOOL INTERNATIONAL PROGRAM

The Board of Education is requested to approve a Memorandum of Understanding (MOU) between Monrovia Unified School District (MUSD) and the Secondary School Affiliated to Guangzhou University for the California Monrovia High School International Program.

Motion by _____, seconded by _____ Vote _____

Board Member Hammond____, Board Member Anderson____, Board Member Gholar__

Board Member Lockerbie____, Board President Travanti_____

[BA Item 2087\(b\) MOU between MUSD and the Secondary School Affiliated Guangzhou University for the CA MHS Intl. Prgm 2-10-21.pdf](#)

BOARD BUSINESS – *Katherine Thorossian, Ed.D., Superintendent of Schools*

2. 20/21-5043 - BOARD POLICY 7310, NAMING OR RENAMING A FACILITY

The Board of Education is requested to receive for first reading, Board Policy 7310, *Naming or Renaming a Facility*, as recommended by the California School Boards Association (CSBA).

[First Reading BP 7310 - Naming or Renaming a Facility \(Feb 10 2021\).pdf](#)

3. 20/21-5044 - BOARD DISCUSSION ON SUPERINTENDENT SEARCH

The Board of Education will discuss the process of beginning a superintendent search for the upcoming superintendent vacancy at the end of the school year.

4. 20/21-5046 - PENDING BOARD ISSUES

The Board of Education will receive status information on identified tasks and review issues of interest for future attention.

[Pending Board Issues 021021.pdf](#)

K. OLD BUSINESS

- February 24, 2021; 7:00 p.m. - Regular Board of Education Meeting
- March 10, 2021; 7:00 p.m. - Regular Board of Education Meeting
- March 24, 2021; 7:00 p.m. - Regular Board of Education Meeting

L. NEW BUSINESS

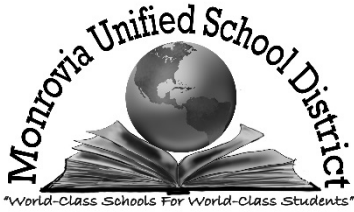
Open Houses

- Santa Fe CSMS - March 3-4, 2021
- Clifton MS - March 22-23, 2021
- COHS/MP - March 24-25, 2021
- CELC - March 25, 2021

Other Dates to Calendar

- Board Workshop – February 12, 2021
- President's Day (All Sites Closed) - February 15, 2021
- Legal Holiday Observance (All Sites Closed) - February 22, 2021

M. ADJOURN REGULAR BOARD OF EDUCATION OPEN SESSION MEETING



**MONROVIA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
District Office Administration Center
325 E. Huntington Drive
Monrovia, California 91016**

BOARD OF EDUCATION CLOSED SESSION

Wednesday, January 27, 2021

6:30 p.m. - Virtual Zoom Meeting

BOARD OF EDUCATION OPEN SESSION

Wednesday, January 27, 2021

7:00 p.m. - Virtual Zoom Meeting

UNADOPTED MINUTES

CORONAVIRUS DISEASE (COVID-19) ADVISORY

In response to the COVID-19 pandemic, the Board of Education will be conducting its meetings virtually until further notice. This means that public access to the physical meeting will be eliminated; however, remote public participation is allowed and encouraged.

You may submit public comments via email before each meeting. Please send all public comments to publiccomments@monroviaschools.net, to be read during public comments. Lengthy public comments may be summarized in the interest of time.

If you would like to watch or listen to the meeting from home:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at www.foothillsmedia.org/MUSD

A. CONVENED REGULAR BOARD OF EDUCATION OPEN SESSION (6:30 p.m.)

1. Called to Order at 6:31 p.m.
2. Public Comments for items on the Closed Session Agenda
There were none.

B. CONVENED BOARD OF EDUCATION CLOSED SESSION at 6:32 p.m.

1. Collective Bargaining Session (Government Code Section 54957.6) - for the purpose of discussing matters within the scope of representation and instructing its designated representatives for negotiations with the California School Employees Association (CSEA) and the Monrovia Teachers' Association (MTA).
2. Public Employee Discipline/Dismissal/Release (Government Code Section 54957)

C. ADJOURNED BOARD OF EDUCATION CLOSED SESSION at 7:02 p.m.

D. RECONVENED BOARD OF EDUCATION OPEN SESSION MEETING (7:00 p.m.)

1. Meeting called to order by Board President Travanti at 7:04 p.m.
2. Pledge of Allegiance was led by Wild Rose SOCA

3. Roll Call:

Maritza Travanti, President	Present	Katherine Thorossian, Superintendent	Present
Selene Lockerbie, Vice Pres.	Present	Sue Kaiser, Asst. Supt., Ed Services	Present
Traci Gholar, Clerk	Present	Darvin Jackson, Asst. Supt., HR	Present
Jennifer Anderson, Member	Present	Connie Wu, Asst. Supt. of Bus. Svcs.	Present

Robert Hammond, Member Present Charles Poovakan, Chief Tech. Officer Present
MHS Student Board Member Antonio Delgado Present

4. Report on Closed Session held this date
No action was taken.

E. ORDER OF BUSINESS

1. Board Agenda discussion/ presentation items, which could include input from representatives of agendaized matters, may be moved up on the Agenda.

No changes were made.

2. Approve the Minutes of the Regular Board of Education Mtg. on January 13, 2021.

Motion by Board Member Lockerbie to approve the minutes with the amendment to correct Agenda item # I.7 to reflect Board President Travanti as the LACSTA representative, seconded by Board Member Hammond,

Vote 5-0

Board Member Hammond – Y, Board Member Anderson – Y, Board Member Gholar - Y,
Board Member Lockerbie – Y, Board President Travanti – Y

BM Minutes - January 13, 2021

[BM Mins - 011321.pdf](#)

F. COMMUNICATIONS

1. Board Member Reports

- **Board member Anderson** shared on her recent visit of Cognitively Guided Instruction (CGI) Math classes on January 15th & 25th. **Board member Anderson** thanked Plymouth ES Principal, Dr. Greg Gero and staff, for the opportunity to participate and looks forward to upcoming courses.

2. Student Board Member Report

3. Report from the Superintendent

- **Report on Black History Month Events - Barbara Gholar** provided the Board and community with an update on Black History month events that will take place throughout the City and the District.

G. **PUBLIC COMMENTS - *The Board of Education encourages public participation, and invites you to share your views on school business.***

Please send all public comments to publiccomments@monroviashools.net. You may indicate whether you wish to have your comment read during public comments, or if about an agendaized item, during that item's place on the agenda. Please be sure to include your name, email, and best method of contact to reach you to follow-up.

1. **Public Comments for items not on the Agenda-** *In compliance with the Brown Act, items not on the agenda legally cannot be discussed by the Board tonight. We welcome your input, but are limited to asking clarifying questions and gathering contact information. Items requiring Board discussion or action will have to be calendared for a future meeting, so that all interested parties may provide input.*

There were none.

2. **Public Comments for items on the Open Session Agenda**

There were none.

H. INFORMATIONAL REPORTS AND PRESENTATIONS

1. **TEACHING AND LEARNING PANDEMIC UPDATE. (Dr. Katherine Thorossian, Superintendent).** The Board of Education received the latest updates impacting education during the 2020-21 school year.

I. CONSENT AGENDA

Routine items of business placed on the consent agenda have been carefully screened by members of the staff and will be acted upon by the Board with one motion. Upon request of any person, an item on the consent agenda may be considered separately at its location on the meeting's agenda.

Consent Agenda Item(s) Pulled, if any: **There were none.**

Approval of Consent Agenda:

Motion by Board Member Hammond, seconded by Board Member Lockerbie, **Vote 5-0**
Board Member Hammond – Y, Board Member Anderson – Y, Board Member Gholar - Y,
Board Member Lockerbie – Y, Board President Travanti – Y

BUSINESS SERVICES

1. 20/21-2072 - BUDGETARY TRANSFERS AND REVISIONS

The Board of Education approved the budgetary adjustments as submitted.

[BA Item 2072\(b\) Budgetary Transfers 1-27-21.pdf](#)

2. 20/21-2074 - ACCEPTANCE OF GIFTS

The Board of Education accepted the gifts as described in Acceptance of Gifts Report No. 2021-09.

[Acceptance of Gifts #2021-10 01-27-21.pdf](#)

3. 20/21-2077 - PURCHASE ORDERS AND PAYMENT OF BILLS

The Board of Education ratified purchase orders in the amount of \$1,111,447.06 issued October 16, 2020 through October 30, 2020, and payments in the amount of \$5,575,761.44 issued December 17, 2020 through January 13, 2021.

[BA Item 2077\(b-e\) Purchase Order Rpt 1-27-21.pdf](#)

4. 20/21-2078 - DISTRICT CASH RECEIPTS

The Board of Education received District cash receipt; Deposit Report No. 19 through No. 21 deposited January 8, 2021 through January 15, 2021 for a total amount of \$683,648.76

[BA item 2078\(d\) Deposit Rpts #19-#21 1-27-21.pdf](#)

5. 20/21-2081 - CUMULATIVE OBJECT SUMMARY REPORTS

The Board of Education received the final District Cumulative Object Summary report for the month of December 2020.

[BA Item 2081\(b\) Cumulative Object Summary Rpt \(December 2020\) 1-27-21.pdf](#)

HUMAN RESOURCES

6. 20/21-3037 – PERSONNEL ASSIGNMENTS

The Monrovia Unified School District Board of Education approved Personnel Assignments Report #11.

[2021-01-27 Personnel Report 11.pdf](#)

7. 20/21-3038 - MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN SAN GABRIEL UNIFIED SCHOOL DISTRICT, LOCAL EDUCATION AGENCY FOR THE SAN GABRIEL VALLEY CONSORTIUM INDUCTION PROGRAM AND THE MONROVIA UNIFIED SCHOOL DISTRICT

The Board of Education approved an MOU between San Gabriel Unified School District, Lead Agency for the San Gabriel Valley Consortium Teacher Induction Program and the Monrovia Unified School District.

[San Gabriel MOU for 2021.pdf](#)

8. 20/21-3039 - CONFERENCE /IN-SERVICE ATTENDANCE AND TRAVEL

The Monrovia Unified School District Board of Education approved Travel and Conference Report #2.

[01272021TravelConference.pdf](#)

BOARD BUSINESS

9. 20/21-5040- AMENDMENT NO.2 TO AGREEMENT BETWEEN MONROVIA UNIFIED SCHOOL DISTRICT AND VMA COMMUNICATIONS

The Board of Education approved a second amendment to the agreement between Monrovia Unified School District and VMA Communications to extend the original contract and continue VMA services until March 31, 2021.

[Monrovia USD Second Amendment to Contract FY 20-21 - Jan 2021.pdf](#)

[VMA Monrovia USD Contract FY 20-21 - 8.31.20 fully signed .pdf](#)

J. ACTION ITEMS (Non-Consent)

BUSINESS SERVICES – *Connie Wu, Asst. Superintendent of Business Svcs.*

1. 20/21-2068 - RESOLUTION TO AUTHORIZE ISSUANCE OF 2020-21 TAX AND REVENUE ANTICIPATION NOTES (TRANS)

The Board of Education adopted Resolution No. 2021-09 to authorize Monrovia Unified School District to issue Tax and Revenue Anticipation Notes (TRANS) in an amount not to exceed \$3,000,000 as part of the pooled issuance of Los Angeles County Schools Pooled Tax and Revenue Anticipation Notes for the 2020-21 school year.

Motion by Board Member Gholar, seconded by Board Member Lockerbie,
Board Member Hammond – N, Board Member Anderson – Y, Board Member Gholar - Y,
Board Member Lockerbie – Y, Board President Travanti – Y

Vote 4-1

[LACOE 2020-21 TRANS Resolution Monrovia USD . d o c x](#)

BOARD BUSINESS – *Katherine Thorossian, Ed.D., Superintendent of Schools*

2. 20/21- 5041 - BOARD DISCUSSION ON DISTRICT MARKETING EFFORTS

The Board of Education discussed internal and external communication efforts and goals of the District.

3. 20/21-5042 - PENDING BOARD ISSUES

The Board of Education received status information on identified tasks and review issues of interest for future attention.

[Pending Board Issues - 012721.pdf](#)

K. OLD BUSINESS

- February 10, 2021; 7:00 p.m. - Regular Board of Education Meeting
- February 24, 2021; 7:00 p.m. - Regular Board of Education Meeting

L. NEW BUSINESS

- Board of Education Workshop - Friday, February 12, 2021
- Presidents' Day (ALL SITES CLOSED) - Monday, February 15, 2021
- Legal Holiday Observance (ALL SITES CLOSED) - Monday, February 22, 2021
- **Board Member Gholar** requested that Board policy 7310, Naming a Facility, be added to the next Board meeting agenda for review, as she has interest in renaming the MHS Wellness Center after former MUSD administrator Susan Hirsch.

M. Board President Travanti ADJOURNED the REGULAR BOARD OF EDUCATION OPEN SESSION MEETING in memory of former MUSD Board member Betty Sandford at 8:59 p.m.

Dr. Katherine Thorossian, Superintendent & Secretary of the Board

Traci Gholar, Board Clerk

Agenda Item Details

Meeting Date: 2021-02-10 19:00:00

AGENDA ITEM TITLE:

1. 20/21-1078 - AMENDMENT TO CONTRACT WITH LOS ANGELES COUNTY OFFICE OF EDUCATION (LACOE) PROMISING LEARNERS PROJECT

RECOMMENDATION

The Board of Education is requested to approve an amendment to the contract with the Los Angeles County Office of Education (LACOE) Curriculum and Instructional Services Department to provide professional development trainings focused on Social Emotional Learning, Arts Integration and Implementation support. This amendment extends the terms of the contract through June 30, 2023.

Rationale:

LACOE's Curriculum and Instructional Services Department, funded by the California Department of Education Learning Communities for School Success Program 3-Year Grant, will provide professional development trainings focused on Social Emotional Learning, Arts Integration and Implementation support. This amended contract is effective January 15, 2021 and shall remain in effect through June 30, 2023.

Budget Implication (\$ Amount):

There is no cost to the District.

ATTACHMENTS

- [LACOE Promising Learners Project CIS.pdf](#)
- [LACOE - Promising Learners Program 135756-A1 - 1 Yr to 3 Yr Amend.pdf](#)

LOS ANGELES COUNTY OFFICE OF EDUCATION

CONTRACT
FOR
PROMISING LEARNERS PROJECT
CURRICULUM AND INSTRUCTIONAL SERVICES (CIS)

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational agency, located at 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as “LACOE”, and

MOROVIA UNIFIED SCHOOL DISTRICT, a public educational agency, located at 325 E. Huntington Drive, Monrovia, CA 91016, hereinafter referred to as “District”, mutually agree as follows:

1. BASIS OF CONTRACT AND SCOPE OF WORK

LACOE’s Curriculum and Instructional Services Department, funded by the California Department of Education Learning Communities for School Success Program 3-Year Grant, will provide professional development trainings focused on Social Emotional Learning, Arts Integration and Implementation support. Professional development will be administered in accordance with the terms and conditions of this contract and Exhibit A, Scope of Work, attached hereto, incorporated herein, and made a part hereof. LACOE’s project manager is Dotti Ysais.

2. TERM OF CONTRACT

This Contract is effective January 15, 2021 and shall remain in effect through June 30, 2021.

3. PAYMENT

LACOE shall reimburse the District an amount not to exceed Sixty Thousand Dollars (\$60,000.00) as specified in Exhibit A. Any work performed, or reimbursement sought by the District in excess of this amount shall not be considered by LACOE, unless this Contract is so amended by written amendment. Reimbursement shall be made upon completion and acceptance of the reimbursement documentation required under the terms of this agreement.

4. INDEMNIFICATION

District agrees to defend, indemnify, save, and hold harmless LACOE from and against any and all demands, debts, liens, claims, losses, damages, liability, costs, expenses (including, but not by way of limitation, attorneys' fees and costs actually incurred, whether or not litigation has commenced), judgments or obligations, actions, or causes of action whatsoever, for or in connection with injury, damage, or loss (including, but not limited to death) to any person or property unless such injury, damage or loss results from or is connected with the sole negligence or error or omission of LACOE. The provisions of this clause shall not be limited to the availability or collectability of insurance coverage.

LACOE agrees to defend, indemnify, save, and hold harmless the District from and against any and all demands, debts, liens, claims, losses, damages, liability, costs, expenses (including, but not by way of limitation, attorneys' fees and costs actually incurred, whether or not litigation has commenced), judgments or obligations, actions, or causes of action whatsoever, for or in connection with injury, damage, or loss (including, but not limited to death) to any person or property unless such injury, damage or loss results from or is connected with the sole negligence or error or omission of the District. The provisions of this clause shall not be limited to the availability or collectability of insurance coverage.

5. INSURANCE

District shall maintain such general liability, property damage, workers' compensation, and auto insurance as is required to protect District and LACOE as their interests may appear.

6. NOTICES

Any notices to be given pursuant to this Contract shall be in writing and such notices, as well as any other document to be delivered, shall be delivered by personal service or by deposit in the U.S. Mail, certified or registered, return receipt requested, postage prepaid, and addressed to the party for whom intended as follows:

LACOE:

Contracts Section
LOS ANGELES COUNTY OFFICE OF EDUCATION
9300 Imperial Highway, ECW Room 133
Downey, CA 90242-2890

District:

Mailing Address is District Office

7-10. SECTIONS RESERVED (Intentionally left blank.)

11. COVENANT AGAINST CONTINGENT FEES

District warrants that no person or selling agency has been employed or retained to solicit or secure this Contract upon a Contract or understanding for a commission, percentage, brokerage or contingent fee, excepting bona fide established commercial or selling agencies retained by District for the purpose of securing business. For breach or violation of this warranty, LACOE shall have the right to immediate termination of this Contract and, at its sole discretion, deduct from the contract price or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or commission fee.

12. EMPLOYEE FINGERPRINTING

During the entire term of the Contract, District, including all subcontractors, shall fully comply with the provisions of the Education Code Section 45125.1

13. TUBERCULOSIS TESTING

District's employees and/or representatives that come into contact with LACOE staff must have a current tuberculosis (TB) assessment to determine that the employee is free from active tuberculosis as required by Education Code Section 49406. Those employees whose TB screening test is reactive (positive) shall be required to submit a chest x-ray and a radiological report to rule out active TB.

14. INDEPENDENT CONTRACTOR

While performing its obligations under this Contract, District is an Independent Contractor and not an officer, employee or agent of LACOE. District shall not at any time or in any manner represent that it or any of its officers, employees, or agents are employees of LACOE. District warrants its compliance with the criteria established by the U.S. Internal Revenue Service (I.R.S.) and the California Employment Development Department (EDD) for qualification as an Independent Contractor Agency including, but not limited to, being hired on a temporary basis, having some discretion in scheduling time to complete contract work, working for more than one

employer at a time, and acquiring and maintaining its own office space and equipment.

15. ASSIGNMENT

District shall not in any manner, directly or indirectly, by operation of law or otherwise, assign, transfer or encumber this Contract or any portion hereof of any interest herein, in whole or in part, without the prior written consent of LACOE. If prior written consent is not given by LACOE to assign, transfer, or encumber this Contract, such action shall be deemed automatically void. In addition, District/Public Agency shall not subcontract the work to be performed pursuant to this Contract without prior written approval of LACOE. The names and qualifications of subcontractors or others whom District intends to employ, other than those identified, shall be submitted to LACOE for prior written approval.

16. INTEGRATION

This Contract, including all exhibits and other documents incorporated herein or made applicable by reference, contains the complete and final understanding of the parties' rights, duties and obligations with respect to the transaction discussed in the Contract and supersedes all prior Contracts, understandings and commitments, whether oral or written. This Contract shall not be amended in any way except by a writing expressly purporting to be such an amendment, signed and acknowledged by both of the parties hereto.

17. MODIFICATION

The Contract shall not be modified or amended without mutual written consent of the parties. If any actual or physical deletions or changes appear on the face of the Contract, such deletions or changes shall only be effective if the initials of both contracting parties appear beside such deletion or change.

18. ORDER OF PRECEDENCE

Except as specifically provided elsewhere in this Contract, conflicting, vague and/or ambiguous provisions of this Contract shall prevail in the following order of precedence: (1) the provisions in the body of this Contract, (2) the exhibits of the Contract, if any; (3) all other documents cited in this Contract or incorporated by reference.

19. SEVERABILITY/WAIVER

19.1 If any provision of this Contract is determined to be illegal, unenforceable, or invalid, such act shall in no way affect the validity of any other provision in this Contract.

19.2 No waiver of any provision of this Contract shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding unless executed in writing by the party making the waiver.

20. AMENDMENTS

The Contract may be amended by mutual written consent of the parties.

21. TERMINATION

The Contract may be terminated by LACOE upon written notification.

22. FAILURE TO COMPLY

In the event District fails to perform in accordance with the indemnification or insurance requirement clauses of this Contract, makes inaccurate certifications as a part of this contract or contracting process, or otherwise breaches any other clause of this Contract, LACOE, the Los Angeles County Board of Education and the individuals thereof, and all officers, agents, employees, representatives, and volunteers shall be entitled to recover all legal fees, costs, and other expenses incident to securing performance or incurred as a consequence of nonperformance.

23. ATTORNEY'S FEES

Should either party be required to file any legal action or claim to enforce any provision of this Contract or resolve any dispute arising under or connected to this Contract, except as set forth in the "Failure to Comply" in this contract, each party shall bear its own attorney's fees and costs in bringing such an action and any judgment or decree rendered in such a proceeding shall not include an award thereof.

24. COMPLIANCE WITH LAW

LACOE and District shall comply with all applicable federal, state, and local laws, statutes, ordinances, rules, regulations, policies, and procedures in performing under this Contract. LACOE and District warrant that they have

all licenses, permits, certificates and credentials required by law to perform the work specified under this Contract and shall, upon request by the other, provide evidence of same.

25. FORCE MAJEURE

In the event that performance on the part of any party hereto shall be delayed or suspended as a result of circumstances beyond the reasonable control and without the fault or negligence of said party, none of the parties shall incur any liability to the other parties as a result of such delay or suspension. Circumstances deemed to be beyond the control of the parties hereunder shall include, but not be limited to, acts of God or of the public enemy, insurrection, acts of the federal government or any unit of state or local government in sovereign capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes or delays in transportation, to the extent that such circumstances are not caused by the party's willful or negligent acts or omissions, and to the extent that they are beyond the party's reasonable control.

26. GOVERNING LAW/FORUM SELECTION

This Contract is made, entered into and executed in Los Angeles County, California, and the parties agree that any legal action, claim or proceeding arising out of or connected with this Contract shall be filed in the applicable court in Los Angeles County, California. The parties further agree this Contract shall be construed, and all disputes hereunder shall be settled, in accordance with the laws of the State of California.

27. INCORPORATION BY REFERENCE

Any exhibits referenced herein shall be incorporated and made a part of this Contract.

28. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

Each and every provision of law and clause required by law to be inserted in this contract shall be deemed to be inserted herein and the contract shall be read and enforced as though it were so inserted and included.

29. RECORD RETENTION AND INSPECTION

District agrees that LACOE shall have access to and the right to examine, audit, excerpt, copy or transcribe any pertinent records pertaining to this Contract. All records shall be kept and maintained by District and made

available to LACOE during the entire term of this Contract and for a period not less than five (5) years after final payment hereunder by LACOE.

30. NO THIRD PARTY OBLIGATIONS

The execution and delivery of this Contract shall not be deemed to confer any rights upon, nor obligate any parties thereto, to any person or entity other than the parties hereto.

31. LACOE BUDGET/GRANT FUNDS CONTINGENCY

If any portion(s) of LACOE's financial budget affecting the contractual time period of this agreement does not appropriate sufficient funds for these contracted services and/or related programs, or if grant funds related to these contracted services and/or related programs are not available for any reason whatsoever, this agreement shall be of no further force and effect. In this event, LACOE shall have no liability to pay any funds to District under this agreement, and the District shall not be obligated to perform any provisions of this agreement.

In such instances, particularly when partial funding remains available, LACOE shall have the option to either terminate this agreement with no liability occurring to LACOE, or LACOE may offer an amendment to this agreement to reflect the reduced availability of funds.

32. NON-DISCRIMINATION AND NON-SEGREGATION

During the performance of this Contract, both parties hereby agrees to comply with all Federal, state and local laws respecting non-discrimination in employment and non-segregation of facilities including, but not limited to requirements set out in 41 CFR 60-1.4, 60-250.4 and 60-741.4, which equal opportunity clauses are hereby incorporated by reference.

33. TOBACCO AND MARIJUANA-FREE SCHOOLS AND FACILITIES

When at LACOE-owned or LACOE-leased buildings, both parties hereby agree to comply with the Los Angeles County Board of Education's Policy 3513.3 which states: The Los Angeles County Board of Education recognizes the health hazards associated with smoking and the use of tobacco and marijuana products, including the breathing of second-hand smoke, and desires to provide a healthy environment for students and staff. The County Board prohibits the use of tobacco and marijuana products at any time in Los Angeles County Office of Education-owned or leased buildings, on LACOE property and in LACOE vehicles.

34. ALCOHOL AND DRUG-FREE WORKPLACE

Both parties hereby certify under penalty of perjury under the laws of the State of California that District will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code Section 8350 et. seq.), and the Los Angeles County Board of Education's Alcohol and Drug-Free Workplace Policy 4020.

35. CERTIFICATION REGARDING DEBARMENT, SUSPENSION OR OTHER INELIGIBILITY (Federal Executive Order 12549)

By executing this contractual instrument, District certifies to the best of its knowledge and belief that it and its principals:

- 35.1 Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or Agency;
- 35.2 Have not, within a three-year period preceding the execution of this contractual instrument, been convicted of, or had a civil judgment rendered against them, for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction (Federal, State or Local) or contract under a public transaction; or violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- 35.3 Are not presently indicted for, or otherwise criminally or civilly charged by any government entity (Federal, State or Local), with commission of any of the offenses enumerated in Section 35.2 above, of this certification; and,
- 35.4 Have not, within a three-year period preceding the execution of this contractual instrument, had one or more public transactions (Federal, State or Local) terminated for cause of default.

36. EXECUTION REQUIREMENTS


Proper signatures required for execution of this instrument may be by original signature; photocopy; fax/facsimile copy; valid, encrypted, electronic transmission/signature; and/or other commonly accepted, widely used, commercially acceptable signature methods. This instrument may be executed in counter-parts by each party on a separate copy thereof

with the same force and effect as though all parties had executed a single original copy.

LOS ANGELES COUNTY
OFFICE OF EDUCATION

MONROVIA UNIFIED
SCHOOL DISTRICT

By _____
Terri Lyttaker
Controller

By  _____
Dr. Katherine Thorossian
Typed or Printed Name

Title _____
Superintendent

Date _____
lm 12-23
Report 1/11/21

Date _____
January 13, 2021

EXHIBIT A- SCOPE OF WORK

LACOE's Promising Learners Project

Creating Positive Learning Experiences through MTSS using SEL and The Arts!

Monrovia Unified School District

Scope of Work

The California Department of Education's (CDE) Learning Communities for School Success Program (LCSSP) competitive grant project is authorized under the California State Proposition 47, the Safe Neighborhoods and Schools Act. Proposition 47 requires that 25 percent of the state savings be allocated to the CDE for grants aimed at reducing truancy and drop-out rates among kindergarten through grade twelve (K–12) students in public schools. The LCSSP is further governed by California Education Code (EC) sections 33430–33436, codifying that the CDE shall administer the grant program and coordinate assistance to local educational agencies (LEAs) to support the identification and implementation of programs and practices aligned with the goals for pupils contained in each LEA's Local Control and Accountability Plan (LCAP). LACOE's *Promising Learners Project* (PLP), funded through the LCSSP grant from the CDE, will provide iterative professional development to help TK-third grade teachers connect and integrate Social Emotional Learning (SEL) strategies, in alignment with Multi-Tiered System of Supports (MTSS) to further support the selected schools that have a high rate of chronic absenteeism and out of school suspension rates for, TK-3rd grade foster youth, by increasing academic motivation and overall engagement.

The Promising Learners Project: Creating Positive Learning Experiences through MTSS using SEL and The Arts! proposes implementing a MTSS SEL-Arts Integration program directed at students in elementary schools, especially foster youth in TK to third grade, who are chronically absent. LACOE will provide an innovative program to improve effective arts integration instruction for the promising youth through strong partnerships and engagement of parents/families/ community liaisons. The iterative professional development will help TK-third grade teachers connect and integrate Social Emotional Learning (SEL) strategies, in alignment with Multi-Tiered System of Supports (MTSS) to further support schools that have a high rate of chronic absenteeism and out of school suspension rates. The Los Angeles County Office of Education (LACOE)-Center for Distance and Online Learning (CDOL) will assist local education agencies, schools, and communities to implement and connect the Multi-Tiered System of Support (MTSS), Social Emotional Learning (SEL), and arts integration through strong partnerships and engagement of parents/families. The uniqueness of the Promising Learners Project is its ability to provide SEL and Arts strategies that will lead students to achieve greater depth of knowledge and a guided environment with a low affective filter and a personalized appeal to art. The project presents teachers with the opportunity to create engaging environments and learning experiences that will provide children's ability to achieve academic and social success.

Using a blended technology-driven instructional model, LACOE's Center for Distance and Online Learning (CDOL) will assist school districts and communities to explicitly build local capacity by increasing knowledge and integration strategies for Multi-Tiered System of Support (MTSS) SEL, and the Arts. The teams will participate in blended professional development as co-learning facilitators, providing ample opportunities for leadership before/during/after professional development events. Modular material will be provided that is easy to digest and transport into other venues, providing open access to all material, and differentiating multi-tiered coaching supports to help all build their own capacity aligned to LCAP priorities. LACOE will assist targeted districts, and their schools in providing the supports to meet the needs of TK-3

students served, with a focus on building capacity to decrease chronic absenteeism and increase student engagement for foster youth.

Optimal participation will consist of administrators, District Arts Leads, counselors, LCAP Lead, and/or MTSS/Social Emotional Learning (SEL) support staff. These trainers will work together to develop a Promising Learners Integrated System of Supports (PLISS) Plan and deliver implementation content to TK-3 teachers at PLP participating school sites.

Each District Promising Learners Team will be responsible for the following deliverables:

- Complete Technology Enhanced Arts Learning (TEAL) Online Modules in Bb
- Prepare to bring LCAP, MTSS, and Arts Plan (if applicable), and to align LEA LCAP.
- Attend and complete all PD training days to receive Promising Learners stipend for approved release-time, supplies, materials, and/or technology tools for project support work.
 - **Year 1:** Promising Learners Symposium
 - Professional Development Dates for SEL and Visual Arts Integration
 - **Year 2:** Promising Learners Academy
 - Professional Development Dates for SEL, Music and Dance Arts Integration
 - **Year 3:** Promising Learners Summit
 - Professional Development Dates for SEL and Family and Community Engagement
- Participation in Professional Developments focused on SEL, Arts Integration, and implementation support
- Participation in the PLP online PLC
- Complete Promising Learners project surveys/evaluations
- Submit annual Promising Learners Integrated System of Supports (PLISS) Plan
- Submit PLISS Implementation Activity Log each project year
- Submit PLISS integrated with District LCAP to CDOL.
- Train and support TK-3 Teachers at PLP Participating School Sites
- Complete Annual & Final Report per CDE Template and maintain due dates
- Provide informal updates and/or progress reports throughout the three-year grant period
- As activities change due to COVID-19, the contractor will maintain the intent of the grant, offer and deliver virtual/online professional development and supports, and continue to provide services as outlined in the contract

Participating Districts will receive:

- No-cost, PD training days
 - Year 1: Promising Learners Symposium
 - SEL and Visual Arts Professional Development
 - Implementation Support
 - Year 2: Promising Learners Academy
 - Music and Dance Arts Professional Development
 - SEL, Visual Arts, Music, and Dance Arts Implementation Support
 - Year 3: Promising Learners Summit
 - Incorporating Family and Community Engagement Professional Development

- SEL, Visual Arts, Music, and Dance Arts Integration and Family and Community Engagement Implementation Support
- Annual Stipend of **\$20,000.00** when the grant deliverables are met
- Access to:
 - LACOE Promising Learners Open Educational Resource (OER)
 - LACOE Promising Learners online PLC
 - LACOE Technology Enhanced Arts Learning (TEAL) Online Modules
 - Coaching support from content experts, teaching artists, mental health professionals, LACOE foster youth staff, technology specialists, SEL, and MTSS experts
 - Support in developing their *Promising Learners Integrated System of Supports* (PLISS) Plan

Stipend Payment Schedule – Three Payments

- 1) Stipend #1 (June 2021): \$20,000.00**
- 2) Stipend #2 (June 2022): \$20,000.00**
- 3) Stipend #3 (June 2023): \$20,000.00**

The total of all stipends received by each district shall not exceed **\$60,000.00**

AMENDMENT NO. 1
TO
CONTRACT NO. 135756:20:23

BETWEEN
LOS ANGELES COUNTY OFFICE OF EDUCATION
AND
MONROVIA UNIFIED SCHOOL DISTRICT
FOR
PROMISING LEARNERS PROJECT
CURRICULUM AND INSTRUCTIONAL SERVICES (CIS)

THIS AMENDMENT is made by and between the LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational institution, 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as "LACOE," and

MONROVIA UNIFIED SCHOOL DISTRICT, whose address is 325 E. Huntington Drive, Monrovia, CA 91016, hereinafter referred to as "Contractor." LACOE and Contractor mutually agree as follows:

1. The end date of the Contract, as specified in Section 2 TERM OF CONTRACT of the original Contract, shall be extended through June 30, 2023.

This Amendment is effective upon execution by both parties. Any dates set forth in the original Contract and/or prior Amendment(s) shall be deemed updated/revised, if necessary, to be compatible with this Amendment No. 1. All other terms and conditions of the original Contract and/or prior Amendment(s) shall remain as set forth in the Contract as amended. Except as expressly modified herein, the Contract is hereby ratified and reaffirmed and remains in full force and effect.

LOS ANGELES COUNTY
OFFICE OF EDUCATION

MONROVIA UNIFIED
SCHOOL DISTRICT

By _____
Terri Lyttaker
Controller

By _____

Typed or Printed Name

Title _____

Date _____
lm 1-29
Report 1/11/21

Date _____

Agenda Item Details

Meeting Date: 2021-02-10 19:00:00

AGENDA ITEM TITLE:

2. 20/21-2082 - PURCHASE ORDERS AND PAYMENT OF BILLS

RECOMMENDATION

The Board of Education is requested to ratify purchase orders in the amount of \$520,069.54 issued October 30, 2020 through November 13, 2020, and payments in the amount of \$665,183.76 issued January 14, 2021 through January 26, 2021.

Rationale:

In accordance with the California Education Code 42647, the Board of Education shall approve all payments and purchase orders. All payments and purchase orders submitted have been processed following the accounting practices upheld by the California School Accounting Manual.

Background:

Purchase orders are generated by the Purchasing Department for goods and services in order to encumber available funds prior to being submitted to the Fiscal Services Department for payment. After verification of the receipt of goods or services in accordance with the order as placed, the payment for such goods or services is processed. Voluntary deductions and fringe benefit payments are issued after the payroll reconciliation of employee and employer authorized contributions. The payroll warrants are issued only to those employees who have been approved through the Personnel Assignment Report process.

Budget Implication (\$ Amount):

All payments are paid from the appropriate fund balances, maintaining the integrity of the budget.

Legal References:

California Education Code 42647 states that the Board of Education shall approve all payments and purchase orders.

Additional Information:

Copies of the detailed Purchase Order and Warrant Summary reports are attached.

ATTACHMENTS

- [BA Item 2082\(b-e\) Purchase Order Rpt 2-10-21.pdf](#)

January 28, 2021

SUBMITTED FOR RATIFICATION: February 10, 2021

PRINTED: October 30, 2020 – November 13, 2020

Purchase Order: P20-1574 – P21-0598

Purchase orders printed out of sequence: P21-1574 - P21-0529,

Change Orders: P21-0220

Purchase orders excluded from sequence: None

Fund Summary

General Fund (01)	\$	510,921.45
Fund (11)		1,513.50
Fund (12)		5,554.59
Fund (13)		2,080.00
Total.....	\$	<u>520,069.54</u>

RECOMMENDED: February 10, 2021

Includes Purchase Orders dated 10/30/2020 - 11/13/2020

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P20-1574	Home Depot Pro	0050	Covid19 Supplies Hand Sanitizer Dispenser	01-4390	13,082.06
P21-0530	Cybertek	0022	RFP M-19-201 MUSD Switches Project - MHS	01-6440	13,867.69
P21-0531	Cybertek	0022	RFP M-19-201 MUSD Switches Project - COHS	01-6440	958.57
P21-0532	Cybertek	0022	RFP M-19-201 MUSD Switches Project - Clifton	01-6440	4,058.11
P21-0533	Cybertek	0022	RFP M-19-201 MUSD Switches Project - Mayflower	01-6440	1,525.96
P21-0534	Cybertek	0022	RFP M-19-201 MUSD Switches Project - Monroe	01-6440	4,792.88
P21-0535	Cybertek	0022	RFP M-19-201 MUSD Switches Project - Mt. Park	01-6440	958.57
P21-0536	Cybertek	0022	RFP M-19-201 MUSD Switches Project - Plymouth	01-6440	1,143.62
P21-0537	Cybertek	0022	RFP M-19-201 MUSD Switches Project - Wildrose	01-6440	925.73
P21-0538	DON PUNGPRECHAWAT	0022	Mileage Don for 09/2020	01-5250	27.60
P21-0539	STS Education	0022	Power cords for donated laptops	01-4390	4,208.46
P21-0540	Leslie Stawarz	0022	CALPADS Consultant Open PO July 2020 - Sept 2020	01-5810	4,400.00
P21-0541	APPLE COMPUTER, INC.	0022	Keyboard for tablets	01-4390	14,986.50
P21-0542	LogMeIn USA, Inc.	0022	License for Technology	01-5841	1,728.00
P21-0543	CDW-G COMPUTER CTRS, INC.	0022	Speakers for Teachers	01-4390	8,425.19
P21-0544	APPLE COMPUTER, INC.	0014	Staff Devices-CTE & PPS	01-4440	3,783.78
P21-0545	Tim Weed	0028	Reimbursement for Sheet Music for Secondary Sites	01-4390	240.35
P21-0546	APPLE COMPUTER, INC.	0004	iPads for Classroom Use	01-4440	43,721.74
P21-0547	Leverage Learning Group, Inc.	0014	Distance Learning Training for PLC	01-5850	12,600.00
P21-0548	Leverage Learning Group, Inc.	0014	Distance Learning PD for Monroe	01-5850	1,800.00
P21-0549	Cognitive ToyBox, Inc.	0165	Online Assessment Platform COVID 19	12-5841	4,944.00
P21-0550	AMAZON.COM	0165	Water filters for staff water COVID	12-4390	213.86
P21-0551	KAPLAN EARLY LEARNING CO.	0165	Painting Easel COVID	12-4310	396.73
P21-0552	Music and Arts	0028	Elementary Music-Band Instrument Instruction Books	01-4210	891.66
P21-0554	CITY OF MONROVIA	0040	SF Police False Alarm	01-5819	500.00
P21-0555	SPYDER3D LLC	0014	CTEIG-MHS room 714 Laser Filtration	01-5630	3,307.50
P21-0556	SPYDER3D LLC	0014	CTEIG-MHS Laser Delivery and Setup	01-5630	729.86
P21-0557	IMPRINTABILITY JENNIFER STONE	0005	Business cards for Paige Ramos, Principal	01-4350	33.08
P21-0558	FROSTLINE, INC.	0052	Frostline Equipment Repairs	13-5630	2,080.00
P21-0559	MARGARET A. CHIDESTER & ASSOC	0030	OPEN PO LEGAL	01-5821	50,000.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 1 of 4

Includes Purchase Orders dated 10/30/2020 - 11/13/2020

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P21-0560	Leverage Learning Group, Inc.	0014	Distance Learning PD for MA, MO, & WR	01-5850	3,600.00
P21-0561	Food Exploration and Discovery	0014	Online STEAM Garden for MO	01-5850	3,600.00
P21-0562	Cassandra Ochoa	0030	fingerprint paperwork	01-5860	71.00
P21-0563	Alliant Insurance Services	0030	Insurance brokers for MUSD	01-5810	80,000.00
P21-0564	PEARSON EDUCATION - PRENTICE P RE NTICE HALL SCHOOL DIV.	0015	Assessment Materials for Occupational Therapists	01-4310	929.17
P21-0565	AUTISM SPECTRUM THERAPIES	0015	Behavior Intervention Services for Sp Ed Student	01-5150	800.00
P21-0566	Diana Nichols	0015	Reimbursement to Parent for APE Services	01-5850	6,500.00
P21-0567	Diana Nichols	0015	Transportation Reimbursement to parent	01-5812	2,000.00
P21-0568	AMAZON.COM	0005	Instructional supplies	01-4310	65.84
P21-0569	ORIENTAL TRADING CO., INC. RICH HOUSLEY	0005	Instructional art supplies	01-4390	388.49
P21-0570	AMAZON.COM	0007	Covid 19 Learning Supplies	01-4390	147.56
P21-0571	August Learning Solutions, LLC	0010	Books for CNA class	11-4310	815.00
P21-0572	DRC / CTB TABE ONLINE	0010	Tabe Online Testing	11-5841	93.50
P21-0573	Pico Rivera CPR	0010	CPR for Medical Students	11-5890	605.00
P21-0574	AMAZON.COM	0003	Teacher Technology Cord	01-4390	18.24
P21-0575	LAKESHORE LEARNING MATERIALS	0003	instruc. material bought from parent donation	01-4310	82.89
P21-0576	J.P. PAPER SHREDDERS	0050	Document Management & Handling FY 20/21	01-5890	700.00
P21-0577	AMAZON.COM	0047	MOT Table Saw - paid by the facility user	01-4480	3,751.81
P21-0578	IMPRINTABILITY JENNIFER STONE	0014	Santa Fe TUPE Promotional Items	01-4390	2,381.40
P21-0579	BRAVO HYDRAULICS, INC.	0014	MHS Auto Class	01-5630	4,499.26
P21-0580	CHROMARK CORP	0014	TUPE Student Supplies	01-4390	771.75
P21-0581	OFFICE DEPOT	0014	TUPE Office Supplies	01-4350	189.34
P21-0583	CDW-G COMPUTER CTRS, INC.	0022	Storage for laptops	01-4390	2,352.42
P21-0584	APPLE COMPUTER, INC.	0022	Apple Teacher laptops	01-4440	150,557.33
P21-0585	Arey Jones Educational	0022	Laptops for Tech and Business	01-4440	10,113.66
P21-0586	CDW-G COMPUTER CTRS, INC.	0022	Macbook Adapters for teachers laptops	01-4390	12,127.50
P21-0587	Joy Alberto	0012	reimbursement halloween candy for staff	01-4390	59.96
P21-0588	Ann Martinez	0014	Learning Pod Supplies	01-4390	22.05
P21-0589	Morgan Hogan	0014	Learning Pod Supplies	01-4390	162.45
P21-0590	ModernBrain Corporation	0014	Distance Learning Debate Coaching	01-5850	24,000.00
P21-0591	CITY OF MONROVIA	0040	Police False Alarms (Wild Rose)	01-5819	1,600.00
P21-0592	AMAZON.COM	0006	8th grade History curriculum DVDs	01-4310	30.77

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 2 of 4

Includes Purchase Orders dated 10/30/2020 - 11/13/2020

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount	
P21-0593	ATDLE	0014	ATDLE Conference for Principal & Asst. Principals	01-5220	2,100.00	
P21-0594	HOME DEPOT	0050	Disinfecting Wipes	01-4390	64.56	
P21-0595	IMPRINTABILITY JENNIFER STONE	0014	TUPE MHS-FNL/Club Promotional Supplies	01-4310	1,073.60	
P21-0596	IMPRINTABILITY JENNIFER STONE	0014	TUPE MHS-FNL/Club Promotional Supplies	01-4310	165.38	
				01-4410	771.75	
P21-0597	Dr. Katherine Thorossian	0012	Reimbursement Halloween candy for staff	01-4390	253.86	
P21-0598	McCUNE & HARBER, LLP	0040	For Legal Services - Learning Pods	01-5821	1,972.50	
Total Number of POs				68	Total	519,769.54

Fund Recap

Fund	Description	PO Count	Amount
01	General Fund	1	13,082.06
		Total Fiscal Year 2020	13,082.06
01	General Fund	60	497,539.39
11	Adult Education Fund	3	1,513.50
12	Child Development Fund	3	5,554.59
13	Cafeteria Fund	1	2,080.00
		Total Fiscal Year 2021	506,687.48
		Total	519,769.54

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes Purchase Orders dated 10/30/2020 - 11/13/2020

PO Changes

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
P21-0149	5,000.00	11-5890	Adult Education Fund/Other Services	3,000.00
P21-0425	14,451.00	01-4110	General Fund/Textbooks	136.14
P21-0459	23,291.47	01-4110	General Fund/Textbooks	102.10
P21-0461	17,072.90	01-4110	General Fund/Textbooks	1,244.24
P21-0509	255.48	11-4340	Adult Education Fund/Computer Software & Relat Exp	136.90
			Total PO Changes	4,619.38

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

**RATIFICATION OF WARRANTS
RECOMMENDED FOR BOARD APPROVAL
February 10, 2021**

ACCOUNTS PAYABLE:

DATE ISSUED: January 14, 2021 through January 26, 2021

Batch Numbers:	103 -110	\$665,183.76
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TOTAL DISTRICT ACCOUNTS:	<u>\$ 665,183.76</u>
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Agenda Item Details

Meeting Date: 2021-02-10 19:00:00

AGENDA ITEM TITLE:

3. 20/21-2085 - ACCEPTANCE OF GIFTS

RECOMMENDATION

The Board of Education is requested to accept the gifts as described in Acceptance of Gifts Report No. 2021-11.

Rationale:

The Board of Education welcomes and appreciates donations of educationally suitable material items, monetary donations, and/or in-kind donations that can be used for the benefit of Monrovia Unified School District students or staff and are consistent with the District's curriculum, vision and philosophy.

Budget Implication (\$ Amount):

Material donations are to be no cost to the District, and monetary donations increase site donation accounts.

Legal References:

Board Policy #3290 requires Board approval of gifts.

Additional Information:

Acceptance of Gifts Report attached.

ATTACHMENTS

- [Acceptance of Gifts #2021-11 02-10-21.pdf](#)

MONROVIA UNIFIED SCHOOL DISTRICT
 Acceptance of Gifts Report No. 2021-11
 Board Meeting 20210210

	Type of Gift	Donor	Estimated Value of Gift	Purpose of Gift/Benefit to District	Prepared by	D Number	Budget Implications
1	Check	Colin and Selene Lockerbie	\$160.00	To be used for the benefit of the CGI Professional Development Program at Plymouth Elementary School	Dr. Greg Gero, Principal Plymouth Elementary School	D0210037	Increases site donation account
2	Check	Box Top	\$25.60	To be used for the benefit of students and staff at Clifton Middle School	Jennifer Jackson, Principal Clifton Middle School	D0210038	Increases site donation account
3	Check	Jue Wu	\$500.00	To be used to support MUSD's Business Service Department	Connie Wu, Chief Business Officer Monrovia Unified Schools	D0210039	Increases site donation account
4	Check	Katherine Fundukian	\$1,100.00	To be used to support MUSD's Superintendent's Office/Department	Katherine Thorrosian, Superintendent Monrovia Unified Schools	D0210040	Increases site donation account
5	Check	Monrovia Rotary Foundation	\$500.00	To be used for the benefit of students and staff at Santa Fe CSMS	Dr. Geoff Zamarripa, Principal Santa Fe CSMS	D0210041	Increases site donation account
6							
7							
8							
9							
10							

Agenda Item Details

Meeting Date: 2021-02-10 19:00:00

AGENDA ITEM TITLE:

4. 20/21-2086 - PROFESSIONAL SERVICE AGREEMENTS

RECOMMENDATION

The Board of Education is requested to approve the Professional Service Agreements report #8 for the Monrovia Unified School District.

Rationale:

Board Policy 3600 states that all consultant contracts shall be brought to the Board for approval.

Budget Implication (\$ Amount):

Legal References:

Government Code 53060 and Board Policy 3600

Additional Information:

ATTACHMENTS

- [Professional Service Agmts #8.pdf](#)

Name/Company	Services	Effective Dates	Site	Amount	Funding
LACOE – Physical Education and Comprehensive Health Unit, Division of Curriculum and Instructional Services	To provide professional learning experience to middle and high school general education teachers in regards to the California Healthy Youth Act	2/8/21	Educational Services	\$500.00	General Funds

Agenda Item Details

Meeting Date: 2021-02-10 19:00:00

AGENDA ITEM TITLE:

5. 20/21-3040 - PERSONNEL ASSIGNMENTS

RECOMMENDATION

The Monrovia Unified School District Board of Education is requested to approve Personnel Assignments Report #12.

Rationale:

All personnel assignments are routinely reviewed and approved by the Board of Education.

Legal References:

Education Code sections 35161, 44830-44831, 45103-45139; and Board Policy 4000 Series.

Additional Information:

ATTACHMENTS

- [2021-02-10 Personnel Report 12.pdf](#)

MONROVIA UNIFIED SCHOOL DISTRICT
Personnel Assignment Report #12

EMPLOYMENTS, SUPPLEMENTAL HOURS/SPECIAL ASSIGNMENTS, LEAVES, TERMINATIONS, OTHER

A. Employments

	First Name	Last Name	Classification	Action	Effective	Site	Hours	Program	Position	Range	Percentage
1 #	Olivia	Ruiz	Daily Substitute	Employ, as needed	2/3/21-6/9/21	District		G-00000.0	000003	\$140/day	100%

B. Supplemental Hours/Special Assignments

	First Name	Last Name	Classification	Action	Effective	Site	Hours	Program	Position	Range	Percentage
2 #	Mildred	Aguilera Ramirez	Teacher	Alternative ELPAC Examiner's Certification Training	10/1/20-4/1/21	Santa Fe	NTE 5 hrs	C-42030.0	003809	\$27.00/hr	100%
3 #	Rosalinda	Alarcon	Teacher	Alternative ELPAC Examiner's Certification Training	10/1/20-4/1/21	Canyon Oaks	NTE 5 hrs	C-42030.0	003809	\$27.00/hr	100%
4 #	Amanda	Alfieri	Teacher	Students Check In/Check Out Program (CICO)	1/4/21-6/30/21	Clifton	NTE 57 hours	C-07102.0	003389	\$32.00/hr	100%
5 #	Anne	Battle	Teacher	CTE Internship Supervision	1/4/21-6/9/21	MHS	NTE 30 hrs	C-63870.0	003810	\$32.00/hr	100%
6 #	Nancy	Bravo	Teacher	Students Check In/Check Out Program (CICO)	1/4/21-6/30/21	Clifton	NTE 57 hours	C-07102.0	003389	\$32.00/hr	100%
7 #	Nikole	Burgess	Teacher	Students Check In/Check Out Program (CICO)	1/4/21-6/30/21	Clifton	NTE 57 hours	C-07102.0	003389	\$32.00/hr	100%
8 #	Delma	Cardenal	Instructional Coach	Alternative ELPAC Examiner's Certification Training	10/1/20-4/1/21	Educational Services	NTE 5 hrs	C-42030.0	003809	\$27.00/hr	100%
9 #	Anthony	Carlson	Teacher	CTE Internship Supervision	1/4/21-6/9/21	MHS	NTE 30 hrs	C-63870.0	003810	\$32.00/hr	100%
10 #	Sandy	Celis	Teacher	Host for virtual tutoring	1/4/21-6/9/21	Wild Rose	NTE 62.5 hrs	C-75100.0	003985	\$32.00/hr	100%
11 #	Ashley	Davila	Teacher	Students Check In/Check Out Program (CICO)	1/4/21-6/30/21	Clifton	NTE 57 hours	C-07102.0	003389	\$32.00/hr	100%
12 #	Natasha	Diephuis	Teacher	Students Check In/Check Out Program (CICO)	1/4/21-6/30/21	Clifton	NTE 57 hours	C-07102.0	003389	\$32.00/hr	100%
13 #	Anthony	Flucker	Teacher	CTE Internship Supervision	1/4/21-6/9/21	MHS	NTE 30 hrs	C-63870.0	003810	\$32.00/hr	100%
14 #	Philip	Heng	Instructional Coach	Alternative ELPAC Examiner's Certification Training	10/1/20-4/1/21	Educational Services	NTE 5 hrs	C-42030.0	003809	\$27.00/hr	100%
15 #	Rebecca	Hsu	Teacher	Host for virtual tutoring	1/4/21-6/9/21	Plymouth	NTE 125 hrs	C-75100.0	003985	\$32.00/hr	100%
16 #	Sarah	Jaramillo	Teacher	Alternative ELPAC Examiner's Certification Training	10/1/20-4/1/21	Wild Rose	NTE 5 hrs	C-42030.0	003809	\$27.00/hr	100%
17 #	Kimberly	Kirkendall	Teacher	Alternative ELPAC Examiner's Certification Training	10/1/20-4/1/21	MHS	NTE 5 hrs	C-42030.0	003809	\$27.00/hr	100%
18 #	Pauline	Mariscal	Instructional Coach	Alternative ELPAC Examiner's Certification Training	10/1/20-4/1/21	Educational Services	NTE 5 hrs	C-42030.0	003809	\$27.00/hr	100%
19 #	Kathryn	Martinez Lopez	Teacher	Alternative ELPAC Examiner's Certification Training	10/1/20-4/1/21	Mayflower	NTE 5 hrs	C-42030.0	003809	\$27.00/hr	100%
20 #	Kevin	Mercado	Teacher	CTE Internship Supervision	1/4/21-6/9/21	MHS	NTE 30 hrs	C-63870.0	003810	\$32.00/hr	100%

B. Supplemental Hours/Special Assignments (continued)

	First Name	Last Name	Classification	Action	Effective	Site	Hours	Program	Position	Range	Percentage
21 #	Richard	Montenegro	Teacher	CTE Internship Supervision	1/4/21-6/9/21	MHS	NTE 30 hrs	C-63870.0	003810	\$32.00/hr	100%
22 #	Jessica	Notchick	Teacher	Alternative ELPAC Examiner's Certification Training	10/1/20-4/1/21	Plymouth	NTE 5 hrs	C-42030.0	003809	\$27.00/hr	100%
23 #	Vickie	Velasco	Teacher	Students Check In/Check Out Program (CICO)	1/4/21-6/30/21	Clifton	NTE 57 hours	C-07102.0	003389	\$32.00/hr	100%
24 #	Shannon	Waddell	Teacher	Alternative ELPAC Examiner's Certification Training	10/1/20-4/1/21	MHS	NTE 5 hrs	C-42030.0	003809	\$27.00/hr	100%
25 #	Janette	Wallick	Teacher	Alternative ELPAC Examiner's Certification Training	10/1/20-4/1/21	Clifton	NTE 5 hrs	C-42030.0	003809	\$27.00/hr	100%
26 #	Janette	Wallick	Teacher	Students Check In/Check Out Program (CICO)	1/4/21-6/30/21	Clifton	NTE 57 hours	C-07102.0	003389	\$32.00/hr	100%
27 #	Jeffrey	Wallick	Teacher	Students Check In/Check Out Program (CICO)	1/4/21-6/30/21	Clifton	NTE 57 hours	C-07102.0	003389	\$32.00/hr	100%

C. Leaves of Absences

First Name	Last Name	Classification	Action	Effective	Site
None					

D. Terminations

First Name	Last Name	Classification	Action	Effective	Site
None					

E. Other

	First Name	Last Name	Classification	Action	Effective	Site	Hours	Program	Position	Range	Percentage
28 #	Catherine	Real	Dir of Counseling, Collge & Careers	Change of funding (Correction to Program Number approved 1/27/21)	1/4/2021	Educational Services		C-07301.0 34% C-66950.1 66%	003216	53-5	100%

MONROVIA UNIFIED SCHOOL DISTRICT
Personnel Assignment Report #12

EMPLOYMENTS, LEAVES OF ABSENCE, RESIGNATIONS, CHANGES OF STATUS, OTHER (CLASSIFIED)

A. Employments

	First Name	Last Name	Classification	Site/ Department	Action	Rate of pay	Range	Step	Hours	Effective	Position	Program	Percent
None													

B. Supplemental Hours/Special Assignments

	First Name	Last Name	Classification	Site/ Department	Action	Rate of pay	Range	Step	Hours	Effective	Position	Program	Percent
1	# Samara	Carbajal	Pro-Active Tutor	District-wide	Employ: 2020-21 Pro-Active Tutor Program.	\$14.00/hr.	Flat	Rate	NTE: 113 hours total	1/20/21-6/9/21	003984	C 75100.0	100%
2	# Susanna	Eng	Pro-Active Tutor	District-wide	Employ: 2020-21 Pro-Active Tutor Program.	\$14.00/hr.	Flat	Rate	NTE: 113 hours total	1/25/21-6/9/21	003984	C 75100.0	100%
3	# Margarita	Hernandez	Campus Assistant Extra Hours	Learning Pods	Employ: Staff meetings, trainings, and to substitute as needed during the 2020-21 school year.	\$14.78/hr.	4	6	NTE: 30 hours total	12/4/20-6/9/21	003991	C 60100.0	100%
4	# Hyung	Kim	Pro-Active Tutor	District-wide	Employ: 2020-21 Pro-Active Tutor Program.	\$14.00/hr.	Flat	Rate	NTE: 113 hours total	1/27/21-6/9/21	003984	C 75100.0	100%
5	# Suzanne	Linder	Campus Assistant Extra Hours	Learning Pods	Employ: To substitute as needed during the 2020-21 school year.	\$14.78/hr.	4	6	NTE: 50 hours total	12/4/20-6/9/21	003991	C 60100.0	100%
6	# Jared	Long	Music Coach	Elementary Sites	Employ: After School Music Program.	\$32.00/hr.	Flat	Rate	NTE: 25 36 hours per month. Revised; originally approved at the 08/12/20 Board meeting.	8/1/20 - 6/30/21	002819	C 90501.0 G 00000.0	16.6% 83.4%
7	# Mary	Oatman	Music Coach	Elementary Sites	Employ: After School Music Program.	\$32.00/hr.	Flat	Rate	NTE: 25 45 hours per month. Revised; originally approved at the 08/12/20 Board meeting.	8/1/20 - 6/30/21	002819	C 90501.0 G 00000.0	16.6% 83.4%
8	# Cassandra	Ochoa	Music Coach	Elementary Sites	Employ: After School Music Program.	\$32.00/hr.	Flat	Rate	NTE: 30 36 hours per month. Revised; originally approved at the 08/12/20 Board meeting.	8/1/20 - 6/30/21	002819	C 90501.0 G 00000.0	16.6% 83.4%
9	# Talon	Pollard	Pro-Active Tutor	District-wide	Employ: 2020-21 Pro-Active Tutor Program.	\$14.00/hr.	Flat	Rate	NTE: 113 hours total	1/20/21-6/9/21	003984	C 75100.0	100%
10	# Yifei	Wang	Pro-Active Tutor	District-wide	Employ: 2020-21 Pro-Active Tutor Program.	\$14.00/hr.	Flat	Rate	NTE: 113 hours total	1/25/21-6/9/21	003984	C 75100.0	100%

C. Leaves of Absence

	First Name	Last Name	Classification	Site/ Department	Action	Rate of pay	Range	Step	Hours	Effective	Position	Program	Percent
11	# Jennifer	Lindy	After School Activity Leader	VESP	Approve: Personal Leave of Absence	\$19.39/hr.	15	6	3.75 hr./d.; 9 mo./yr.	1/13/21-1/22/21	000308	C 60100.0	100%
12	# Sara	Orosco	After School Activity Leader	VESP	Approve: Unpaid Leave of Absence	\$19.39/hr.	15	6	3.75 hr./d.; 9 mo./yr.	1/22/21-2/3/21	000308	C 60100.0	100%

D. Resignations

	First Name	Last Name	Classification	Site/ Department	Action	Rate of pay	Range	Step	Hours	Effective	Position	Program	Percent
13	Yara	Ibarra Diaz	Instructional Aide-Kindergarten	Mayflower	Approve: Voluntary resignation	\$15.91/hr.	15	2	3 hr./d.; 9 mo./yr.	2/12/2021	001947	G 00000.0 C 30100.0	20% 80%
14	Tamara	Olguin	Extended School Program Manager	VESP	Approve: Retirement	\$4220.64/mo	24-H	6	8 hr./d.; 12 mo./yr.	2/26/2021	001162	C 90501.0	100%

E. Changes of Status

	First Name	Last Name	Classification	Site/ Department	Action	Rate of pay	Effective	Position	Program	Percent
None										

F. Other

	First Name	Last Name	Classification	Site/ Department	Action	Rate of pay	Effective	Position	Program	Percent
15	# Samuel	Morris	Walk-on Coach	MHS	Employ: Boys Varsity Basketball Head Coach	\$3466. stipend paid over 8 months	10/1/20-5/31/21	000206	C 00701.0	100%
16	# Elvis	Sanchez	Walk-on Coach	MHS	Employ: Varsity Baseball Assistant Coach	\$3084. stipend paid over 8 months	11/1/20-6/30/21	000206	C 00701.0	100%

Agenda Item Details

Meeting Date: 2021-02-10 19:00:00

AGENDA ITEM TITLE:

6. 20/21-5045 - AMENDMENT TO CERTIFICATION OF SIGNATURES

RECOMMENDATION

The Board of Education is requested to approve an amendment to the Annual Certification of Signatures for the 2020-21 school year.

Rationale:

The Los Angeles County Office of Education (LACOE) requires an annual Certification of Signatures be submitted for all administrators approving warrants, vouchers, and other payment requests. The form was submitted and approved at our annual organizational meeting in December 2020, but new administration employed with the District requires an amended form be approved and submitted to LACOE. The amended signatures form includes Director of Purchasing & Procurement, Ricardo Harris.

ATTACHMENTS

Agenda Item Details

Meeting Date: 2021-02-10 19:00:00

AGENDA ITEM TITLE:

1. 20/21-2087 - MEMORANDUM OF UNDERSTANDING BETWEEN MONROVIA UNIFIED SCHOOL DISTRICT AND THE SECONDARY SCHOOL AFFILIATED TO GUANGZHOU UNIVERSITY FOR THE CALIFORNIA MONROVIA HIGH SCHOOL INTERNATIONAL PROGRAM

RECOMMENDATION

The Board of Education is requested to approve a Memorandum of Understanding (MOU) between Monrovia Unified School District (MUSD) and the Secondary School Affiliated to Guangzhou University for the California Monrovia High School International Program.

Motion by _____, seconded by _____ Vote _____
Board Member Hammond____, Board Member Anderson____, Board Member Gholar____
Board Member Lockerbie____, Board President Travanti_____

Rationale:

The approval of the MOU will allow the District to start a long-term, collaborative relationship with Guangzhou University High School, located in Guangzhou, Guangdong, China.

Background:

In the last couple of years, Monrovia USD has worked with various Chinese public schools and education agencies for cultural exchange, Principal Forums, Principal and English teacher Mentor programs and summer Chinese Teacher Training Program in China. These educational activities support our Chinese dual immersion program, provide cultural enrichment for program administrators and District employees as well as generate additional income for the District. With the on-going challenge of continued declined enrollment in the District and the San Gabriel Valley region, enhancing District educational programs and marketing our schools, outside our region, becomes the key for increasing student enrollment and generating additional revenue to support our operations. The Secondary School Affiliated to Guangzhou University is a Chinese distinguished school. Its high school division enrolls over 4,000 students from grade 7 to 12. It is also one of the top ten high schools in Guangzhou, China and their graduates continue their undergraduate studies in various U.S. Universities, including Purdue University, John Hopkins, University of Virginia, Georgia Tech, USC, NYU, UC Irvine, UC Davis and UC San Diego. Under this MOU, The California Monrovia High School International Program will provide framework and the general guidelines for long-term partnership and collaboration between MHS and Guangzhou HS for the dual high school diploma program.

Budget Implication (\$ Amount):

There is no cost for the approval of this MOU. The program will generate additional revenue for the District once the students enroll in MHS in the 2022-2023 school year.

Legal References:

California Education Code 17504 states that a contract and/or agreement are not valid until approved by the Board of Education.

Additional Information:

A copy of the Memorandum of Understanding is attached.

ATTACHMENTS

- [BA Item 2087\(b\) MOU between MUSD and the Secondary School Affiliated Guangzhou University for the CA MHS Intl. Prgm 2-10-21.pdf](#)

**Memorandum of Understanding between Monrovia Unified School District, California, U.S.
and the Secondary School Affiliated to Guangzhou University, Guangzhou, China**

美国加州蒙罗维亚联合学区与中国广州大学附属中学

合作谅解备忘录

A. Parties to this Memorandum of Understanding

This Memorandum of Understanding (MOU) entered between Monrovia Unified School District (hereafter known as “Monrovia USD”) and the Secondary School Affiliated to Guangzhou University (hereafter known as “Guangzhou University HS”) regarding establishing a cooperative international education program. Both parties recognize the importance of promoting global education, awareness, partnerships, collaboration and equality.

Monrovia USD was founded in 1887. It is located on 325 E Huntington Dr, Monrovia, CA, the heart of the San Gabriel Valley where the East Meets the West. It has also been named an All-American City. Its high school, Monrovia High School (hereafter known as “Monrovia HS”), was established in 1893. Monrovia HS is the home of Scholars and Champions. It has won both Gold Ribbon and Golden Bell awards.

Guangzhou University HS is a public secondary school founded in 1948 that changed to its current name in 2000. It is a Grade 7 to 12 national distinguished school and among the first group of first-class schools in the Guangdong Province in China. Its international program enrolls students who pursue their undergraduate studies internationally. The school’s main campus is on 6 Huang Hua Lu, Yuexiu District, Guangzhou, Guangdong Province, China.

A. 合作双方

加州蒙罗维亚联合学区（以下简称“蒙罗维亚联合学区”）与广州大学附属中学（以下简称“广附”）就开设国际合作办学项目达成本谅解备忘录。双方一致认可推行国际教育的重要性，重视协同、合作与平等。

蒙罗维亚联合学区于 1887 年建立，坐落于圣盖博谷的中心地段。圣盖博谷是中西方文化的交汇处，曾被评选为“全美城市”。蒙罗维亚联合学区的蒙罗维亚高中建立于 1893 年，是许多学者和冠军的摇篮，曾获得金丝带和金钟双料奖项。

广附是一所公立中学，建立于 1948 年，于 2000 年更改为现用名。广附招收 7-12 年级的学生，是一所国家级重点示范学校，也是广东省首批省一级学校。该校国际部招收有意向就读国外大学的学生。广附主校区位于广州市越秀区黄华路 6 号。

B. Proposed Project

Monrovia USD will partner with Guangzhou University HS for an international student program providing American high school curriculum instruction for students of Grades 9 to 11. Students who meet agreed upon academic status will enroll in Monrovia HS for Grade 12 or earlier. Monrovia USD supports this initiative and will allow qualified students to transfer their Guangzhou University HS credits as the part of the requirement for Monrovia high school graduation.

This project will be called “California Monrovia High School International Program”, and used for

recruiting students designated to enroll at Monrovia HS (thereafter known as “the Program”).

Guangzhou University HS will refrain from expanding this Program to other U.S. schools and locations without the express written permission of Monrovia USD.

B. 合作项目

蒙罗维亚联合学区将与广附携手在中国广州设立一个国际项目，为 9-11 年级的学生提供美国高中教育，采用美国高中课程体系。满足双方所协定的成绩要求的学生将能够报名就读蒙罗维亚高中的 12 年级或较低年级。蒙罗维亚联合学区支持本项目提议并将允许符合资质的学生将其在广附获取的学分转换为蒙罗维亚高中的学分以顺利毕业。

该项目将以英文命名为《California Monrovia High School International Program》（以下简称“项目”），并将被用于招收有意向就读于蒙罗维亚联合学区的学生。

在没有获得蒙罗维亚联合学区书面许可的情况下，广附不得以此项目的名义与其他美国学校合作或将此项目扩大到其他地区。

C. Marketing Information for Student Recruitment

Guangzhou University HS is authorized to share Monrovia USD and Monrovia HS’s school profile for Program promotion and advertisement. These achievements will be attributed only to Monrovia USD and Monrovia HS and all relevant marketing materials should be approved by Monrovia USD prior to distribution. Monrovia USD’s representative will assist Guangzhou University HS with promotion and recruitment.

C. 用于招生的市场信息

蒙罗维亚联合学区授权广附使用蒙罗维亚联合学区和蒙罗维亚高中的资料来为项目进行推广宣传。这些教学成果仅归属于蒙罗维亚联合学区和蒙罗维亚高中，且所有相关宣传资料需得到蒙罗维亚联合学区同意后方可使用。蒙罗维亚联合学区的代表将协助广附提供相关信息以进行招生及推广工作。

D. Responsibilities of Monrovia USD

1. Monrovia USD will review student applications for their qualifications. If the students meet the academic, immunization and financial support requirements and pay a year tuition, Monrovia USD will issue admission letters and I-20s for passport and visa applications. Monrovia HS will register students before school starts. Students will be assisted with class registration and their progress monitored.
2. Upon request from Guangzhou University HS as well as Program needs, Monrovia USD will recommend and/or assign teachers and specialists to Guangzhou University HS. Agreed upon cost including, but not limited to, instruction, travel, room and board, will be provided by Guangzhou University HS.
3. Students who successfully complete their studies and meet Monrovia HS graduation requirements (including academic credits from Guangzhou University HS) will be granted Monrovia USD high school diplomas upon completion of their studies.

4. In order to be considered and credited as the part of Monrovia HS graduation requirement, curriculum and instruction at Guangzhou University HS have to be approved by Monrovia USD prior to Program launch. Representatives of Monrovia USD will visit Guangzhou University HS annually for Program compliance and academic review. Costs of such visits will be provided by Guangzhou University HS.

D. 蒙罗维亚联合学区的职责

1. 审核学生的申请。如果学生满足成绩、疫苗接种和资金担保要求，并支付一年的学费，蒙罗维亚联合学区将为其发放录取通知书及 I-20 表格以办理护照和签证。蒙罗维亚高中将在学期开始前为学生完成在该校的注册，协助学生完成选课并监督学生的学习进度。
2. 根据广附的要求和项目需要，推荐并/或派遣专业教师和专家前往广附教学。双方商定，由此所产生的费用包括但不限于教学费、差旅费和食宿费，将由广附承担。
3. 为在蒙罗维亚高中顺利完成学业并满足毕业学分要求（包括在广附学习时期获取的学分）的学生颁发蒙罗维亚高中毕业文凭。
4. 广附须在项目开始前，获取蒙罗维亚联合学区对其所使用的课程体系和教学方案的批准，以确保所设课程能让学生满足蒙罗维亚高中的毕业要求。蒙罗维亚联合学区将选派代表每年到广附进行巡视和学术审查。由此产生的相关费用将由广附承担。

E. Responsibilities of Guangzhou University HS

1. Guangzhou University HS will be responsible for student recruitment. Incoming students should have completed the third year of middle school in China, an academic level that is equivalent to 9th grade in the United States. Their English should reach a specified proficient requirement.
2. Guangzhou University HS will recruit and hire additional qualified local and expatriate teachers to this Program. With expatriate teachers, Guangzhou University HS will provide these teachers with necessary assistance, including visa applications, housing support, etc. Monrovia USD teachers will have priority in the expatriate teacher recruitment if they apply for this Program.
3. To ensure an optimal learning environment, Guangzhou University HS will renovate its teaching facilities, including building an additional library open to students, and provide additional online resources, etc.
4. Guangzhou University HS will offer courses that meet Monrovia HS's graduation requirements to better facilitate the Program students' transition to Monrovia HS and fulfill the credit requirements for Monrovia USD's high school diploma.
5. Guangzhou University HS may also offer elective courses according to its graduation needs, such as language, computer programming, art, critical reading, etc. These elective courses will be included in the students' report cards.
6. Guangzhou University HS will ensure that its student recruitment, Program operations, and Program staff will follow industry codes of conduct and avoid conflicts of interest.

E. 广附的职责

1. 负责招收学生。招生对象应为已修读完中国初三年级课程的学生，学术水平与美国 9 年级学生相当，并满足规定的英语要求。
2. 为项目额外聘请合格中教及外教老师，并为外国教职人员必要的协助，包括签证申请、住宿等。若蒙罗维亚联合学区的教师申请本项目，应予以优先考虑。
3. 为创造优质的学习环境改进教学设施，包括为学生建立额外图书馆，提供在线资源等。
4. 根据蒙罗维亚高中的毕业要求，为学生提供相应课程，以便本项目的学生可以更好地在蒙罗维亚高中度过转换期，并达到蒙罗维亚高中的毕业学分要求。
5. 根据广附自身毕业要求开设选修课程，如语言、计算机、艺术、批判型阅读等课程。这些选修课程将列入学生成绩单。
6. 确保招生、项目运营及相关工作人员将遵守职业操守规范，避免利益冲突。

F. Copyright Protection

Should Monrovia USD or Guangzhou University HS develop their own study guides and materials in accordance with their syllabus, the contents of these materials are protected by their respective copyright. Commercially published textbooks are the copyrights of the publishers. Both parties will fully respect copyright protections.

F. 版权保护

若蒙罗维亚联合学区或广附根据自身课纲开发学习指南和资料，这些材料的内容受到各自的版权保护。商业出版教材的版权为出版商所有。双方将充分尊重版权保护。

G. Terms & Termination

This MOU between Monrovia USD and Guangzhou University HS shall be executed on the date that is signed by both parties. The term of the MOU is three (3) years. Thereafter, the MOU will be reviewed every twelve (12) months unless otherwise terminated. Both parties will work on an official agreement during this time.

Either party may terminate this MOU by giving thirty (30) days written notice of termination to the other party.

G. 有效期与终止

本谅解备忘录经由蒙罗维亚联合学区与广附双方协商达成，自双方签署之日起开始生效，有效期为 3 年。本谅解备忘录到期后，若无任何一方终止，本谅解备忘录将每 12 个月复核一次。双方将在此阶段努力达成正式合作协议。

若任何一方有意终止本谅解备忘录，需提前 30 天发出书面终止通知。

Monrovia Unified School District

蒙罗维亚联合学区

Name 姓名: Katherine F. Thorossian

Title 职位: Superintendent 总监

Signatures 签名: _____

Date 日期: _____

Secondary School Affiliated to University

广州大学附属中学

Name 姓名: Ou Weiguo 欧卫国

Title 职位: Principal 校长

Signatures 签名: _____

Date 日期: _____

Agenda Item Details

Meeting Date: 2021-02-10 19:00:00

AGENDA ITEM TITLE:

2. 20/21-5043 - BOARD POLICY 7310, *NAMING OR RENAMING A FACILITY*

RECOMMENDATION

The Board of Education is requested to receive for first reading, Board Policy 7310, *Naming or Renaming a Facility*, as recommended by the California School Boards Association (CSBA).

Rationale:

As part of the Board of Education's commitment to review and update all MUSD Board Policies and Administrative Regulations, the Office of the Superintendent has conducted its annual review of the department's Board Policies and Administrative Regulations and is presenting another policy for review and approval.

Background:

School districts receive regular policy updates from California School Boards Association (CSBA) which are compared to existing policies to determine the extent of modification that is needed. This revised policy is updated as recommended by CSBA as Board Policy 7310, Naming or Renaming a Facility. This policy has been reviewed by the appropriate instructional stakeholders prior to presenting it for Board review and approval. Additionally, Board President Maritza Travanti has reviewed this Board Policy and has made no further adjustments.

Additional Information:

A copy of the proposed revised policy 7310, Naming or Renaming of a Facility, is attached.

ATTACHMENTS

- [First Reading BP 7310 - Naming or Renaming a Facility \(Feb 10 2021\).pdf](#)

NAMING ~~OF OR~~ RENAMING A FACILITY

The Governing Board shall name ~~new district schools or individual buildings and other district-owned or leased buildings, grounds, and facilities~~ in recognition of:

1. Individuals, living or deceased, ~~and entities that who~~ have made outstanding contributions ~~to the county or community including financial contributions, to the school community~~
2. Individuals, living or deceased, who have made contributions of state~~wide~~, national or worldwide significance
3. The geographic area in which the school or building is located

~~The renaming of existing schools or major facilities shall occur only under extraordinary circumstances and after thorough study.~~

~~The Board encourages community participation in the process of selecting names. A citizen advisory committee shall be appointed to review name suggestions and submit recommendations for the Board's consideration.~~

Citizen Advisory Committees

~~Any name adopted for any new school shall not be so similar to the name of any existing district school as to result in confusion to members of the community.~~

~~Before adopting any proposed name, the Board shall hold a public hearing at which members of the public will be given an opportunity to provide input.~~

Meetings and Notices

~~When naming or renaming a district school, building, or facility, the Board may specify the duration for which the name shall be in effect.~~

Memorials

Upon request, the Board shall consider ~~planting commemorative trees, erecting monuments, or dedicating buildings, naming buildings, parts of buildings, or athletic fields, gardens, or other district facilities, in memory of deceased students, in honor of the contributions of students, staff members, and community members, who are deceased, and benefactors of the district.~~

Recognition of Contributions

~~The Board may consider naming a building, or part of a building, in recognition of extraordinary and generous contributions from an individual, company or organization toward the construction or renovation of a building or part of a building.~~

Naming Rights

The Board may grant to any person or entity the right to name any district building or facility. In doing so, the Board shall enter into a written agreement which shall:

1. Specify the benefits to the district from entering into the agreement
2. State the roles and responsibilities of the parties to the agreement, including whether or not the Board shall retain the power to approve any proposed name
3. Provide details related to the naming right granted, including the building, grounds, or facility involved and the duration for which the name shall be in effect
4. Prohibit any message, image, or other depiction that advocates or endorses the use of drugs, tobacco, or alcohol, encourages unlawful discrimination against any person or group, or promotes the use of violence or the violation of any law or district policy

(cf. 0410 - Nondiscrimination in District Programs/Activities)

(cf. 1325 - Advertising/Promotions)

(cf. 3290 - Gifts, Grants and Bequests)

5. Reserve the authority to terminate the naming right if it determines that the grantee, subsequent to receiving the naming right, has engaged in any of the prohibited acts stated in item #4 above or other criminal or unlawful acts that might bring the district into disrepute

Reviewed: February 10, 2021

~~Adopted: October 24, 2007~~

Agenda Item Details

Meeting Date: 2021-02-10 19:00:00

AGENDA ITEM TITLE:

3. 20/21-5044 - BOARD DISCUSSION ON SUPERINTENDENT SEARCH

RECOMMENDATION

The Board of Education will discuss the process of beginning a superintendent search for the upcoming superintendent vacancy at the end of the school year.

Rationale:

With the announcement of Superintendent Dr. Katherine Thorossian's intent to retire at the end of the school year, this leaves the Board of Education with the important task of employing a new superintendent. This initial Board discussion is meant to outline the Board's plan to conduct a superintendent search and ensure a smooth transition of leadership.

Background:

ATTACHMENTS

Agenda Item Details

Meeting Date: 2021-02-10 19:00:00

AGENDA ITEM TITLE:

4. 20/21-5046 - PENDING BOARD ISSUES

RECOMMENDATION

The Board of Education will receive status information on identified tasks and review issues of interest for future attention.

Rationale:

To provide a schedule for updates regarding issues that are critical for the Board of Education as part of their priorities and goals.

Background:

The Board will revise this document as they see fit. Items will be deleted as they are completed.

Additional Information:

An update on CGI Math in September 2021 has been added to this schedule.

ATTACHMENTS

- [Pending Board Issues 021021.pdf](#)

Subject: PENDING BOARD ISSUES

Prepared by: Katherine F. Thorossian, Ed. D., Superintendent

Action desired:

The Board of Education will receive status information on identified tasks and review issues of interest for future attention.

Rationale:

This agenda item affords an opportunity for the Board of Education to review the status of items that have been scheduled for Board consideration, raise issues or questions that have not been scheduled for discussion, and place issues in priority order for attention, consistent with the Board Vision.

Issue/Question/Request	Status	Next steps
Supt. Performance Objectives	Establish performance objectives for Superintendent Evaluation.	Prior year objectives to continue as assumed
Review of Vision & Goals	Review Vision & Goals and progress on the Strategic Plan.	Prior year goals to continue as assumed
Inter-district transfers	Report on number of transfers in and out of the district at Board Meeting and, if needed, in a Study Session.	Annually Feb

Issue/Question/Request	Status	Next steps
Cyclical Reports (continued)		
<p>Student Achievement: standards & plans for closing the achievement gap; investigation of model practices, demographic data, and multiple measures of achievement.</p>	<p>Educational Services Board Meeting Reports:</p> <p>2/24/21 • Mid-Year Review – Multiple Measures Report • Dual Immersion Program Report • Career Tech Pathways (ROP) (Board update) • Physical Fitness Results (Board update)</p> <p>2/24/21 • Summer School 2021 Plans</p> <p>4/14/21: • CELC Program Report • Carl Perkins Application • Outdoor Education Program Report (BU)</p> <p>4/28/21 • Village Program Report</p> <p>5/26/21 • Class of 2021 Report • Homeless & Foster Youth Report (Board Update)</p> <p>6/9/21: • Annual LCAP Public Review • Multiple Measures Report w/ LCAP data • GATE Program Report (Board Update)</p> <p>6/23/21: • Music/Art Community Theater Report</p>	
CGI Math Update	Provide a program update to the Board of Education	September 2021
Technology Projects	Staff technology standards & teaching plan – working with Educational Services.	Continuous
E-Rate	E-rate funding approval annually.	Jan/Feb/Mar
Safety, Emergency Prep, & Discipline	Update information: Safety, Emergency Preparedness Annually Oct/Nov/Dec.	Next report Fall 2021
Athletic Coach Certification & Training	Athletic coach certification and concussion training annually. Next training: August 2021	Annually in August

Issue/Question/Request	Status	Next steps
Cyclical Reports (Continued)		
Budget/ Enrollment/Staffing	<p><u>2020-21 Budget Preparation Calendar:</u></p> <ul style="list-style-type: none"> • Feb. 24, 2021: 2020-21 Student Attendance Report based on P-1 ADA Report • Feb.24, 2021: 2021-22 Budget based on Governor’s January Budget Proposals • Feb. 24, 2021: 2021-22 Enrollment & Staffing Report • March 10, 2021: 2020-21 Second Interim Budget Rpt. • March 24, 2021: 2019-20 Audit Report • May 12, 2021: 2020-21 Student Attendance Report based on P-2 ADA Report • May 26, 2021: 2021-22 Governor’s May Budget Revision (Board Update) • June 9, 2021: 2021-22 Adopted Budget Public Hearing • June 23, 2021: 2021-22 Budget Adoption 	
Board Walks (Board site visits)	Elementary and secondary schools will be scheduled for 2020-21 SY	Dates to be determined
Adult Ed Update	Update on status of Adult Education program. Next report Fall 2021	Annually in fall
Redevelopment/ Pass Through Funds	Board update after District receives information from the County.	Upon receipt of funds
Village Extended Day Program	Board Report on Village Program - Even years in Spring.	Next report Spring 2022

Issue/Question/Request	Status	Next steps
Long Range Plans		
Legislative Policy	<ul style="list-style-type: none"> Review legislative policy changes/updates Special Education funding 	2020-21 SY
Facilities Needs Assessment Prioritized List	<ul style="list-style-type: none"> Receive recommendations about the Facilities Master Plan needs assessment 	Facilities Advisory Committee will convene in Spring 2021
Jt. Meeting with Monrovia City Council	<ul style="list-style-type: none"> To collaborate and discuss matters of importance to both the City of Monrovia and the District 	Working on potential dates
State of the Schools	<ul style="list-style-type: none"> Plans in progress 	Date for 2021-22 SY State of the Schools Address TBD
Solar Panel Options	<ul style="list-style-type: none"> Revisit solar panel options throughout the District 	Seeking funding options
Amigos de los Rios	<ul style="list-style-type: none"> Status report on the results of the Prop 68 grant 	In progress
Lobbyist Efforts for MUSD	<ul style="list-style-type: none"> Discuss efforts of lobbyist group on behalf of the District 	Continue to seek grant opportunities
BP 6157, Distance Learning	<ul style="list-style-type: none"> Update on how the policy has integrated into the learning environment 	End of 2020-21 SY
CELC/ Cognitive Toolbox Update	<ul style="list-style-type: none"> Receive update on the status of the program 	End of 2020-21 SY
Board Workshop	<ul style="list-style-type: none"> Workshop to discuss goals, communication protocols 	February 12, 2021

Issue/Question/Request	Status	Next steps
Long Range Plans		
Regular Policy Review	District Vision – 0000; Community Relations – 1000; Administration – 2000; Board Operations – 8000; Board Bylaws – 9000	2020-21
	Business Policies	2020-21
	Human Resources Policies	2020-21
	Educational Services Policies	2020-21
	Pupil Personnel Services	2020-21